

Clatskanie Library District
Board of Director
Regular Board Meeting
July 9th, 2024 at 7:00 pm
Clatskanie Library, 11 Lillich Street

Present: Jim Gibson - Board Chair, Leslie Craig, Lucius Jones, Ellyn Bell
Maryanne Hirning, Executive Director. Kaley Garrett, Jasmine Lillich, Kris Lillich, Brandon Schilling,
Scott MacGregor, Justin Johnson, Bekah Logan, and Dr. John A. Briggs

Regular Meeting

1. Call to order: **7:01 pm**

2. Public Comment: Kris Lillich spoke about risk management and how insurance can, in her opinion, make matters more complicated.

3. Review and approval of June's meeting minutes:

Motion #1: Leslie Craig motioned to approve. Ellyn Bell seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion approved

4. Review and approval of financial report and expenditures:

Motion #2: Ellyn Bell motioned to approve this month's financial report and expenditures. Lucius Jones seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion approved

5. Executive Director's report presented.

6. Old Business:

a) Dr. Briggs presented and read a letter (see attached) asking the board to transfer the title of the CLD owned property for a "reasonable cost."

b) CFC use agreement for CLD property for purposes of a community garden

These two agenda items apply to the same portion of land. Folks from the CFC spoke in favor of Dr. Briggs' proposal and asserted that the CFC is unwilling to enter into an agreement with the CLD at this time.

7) New Business:

a) Kaley Garrett introduced herself to the board and expressed her interest in the open position on the board. **Motion #3:** Leslie Craig motioned to approve the appointment of Kaley Garrett to the

Clatskanie Library Board open position. Lucius Jones seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion approved

Kaley Garrett was sworn in.

- b) Elect board officers **Motion #4:** Leslie Craig made a motion to nominate and appoint Jim Gibson as this year's Board Chairperson. Lucius Jones seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion to appoint Jim Gibson Board Chairperson approved

Motion #5: Lucius Jones made a motion to nominate and appoint Leslie Craig as this year's secretary. Jim Gibson seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion to appoint Leslie Craig Secretary approved

Motion #6: Leslie Craig made a motion to nominate and appoint Ellyn Bell as this year's Vice Chairperson. Lucius Jones seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion to appoint Ellyn Bell Vice Chairperson approved

- c) Declare Budget Officer **Motion #7:** Leslie Craig made a motion to declare Maryanne Hirning as this year's Budget Officer. Ellyn Bell seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion to declare Maryanne Hirning Budget Officer approved

- d) Declare auditor/sign audit engagement letter **Motion #8:** Lucius Jones made a motion to declare Pauly Rogers as the CLD auditor and to authorize the board chairperson to sign the audit engagement letter. Leslie Craig seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion to declare Pauly Rogers auditor approved and signed by Jim Gibson, Board Chairperson

- e) Declare attorney **Motion #9:** Leslie Craig made a motion to declare the Local Government Law Group the CLD attorney. Ellyn Bell seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion to declare Local Government Law Group attorney approved

- f) Discuss/approve bookkeeping contract **Motion #10:** Ellyn Bell made a motion to approve the 24-27 bookkeeping contract and to authorize the board chairperson to sign the contract. Lucius Jones seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion to approve the bookkeeping contract approved and signed by Jim Gibson, Board Chairperson

8. BOARD COMMENTS:

The board thanked Kaley for her willingness to join the board and she was given a warm welcome. Jim reiterated that the board always works to do what is right for the taxpayers and to make sure that everything the board does is ethical and legal.

9. EXECUTIVE SESSION:

None needed

10. ADJOURNMENT **8:53 pm**

Next Board Meeting: August 8th, 7pm Regular Board Meeting

Minutes prepared by Maryanne Hirning